Christine m. Andrews

andre3c@cmich.edu | 850 West Fletcher St., Chicago, IL 60657 | (586)-214-8074 | christineandrews.weebly.com

Education

**Central Michigan University | Mount Pleasant, MI**

*Bachelor of Science in Business Administration*

**Major**: International Business **Minor**: Information Systems

**Language** **Concentration**: German **GPA**: 3.28 / 4.0

**Graduated:** May 2016

**Freie Universität | Berlin, Germany**

**Courses Taken:** Semi-Intensive German Language A2

**GPA:** 1.0/1.0 (Transfer Equivalency- 4.0/4.0)

**Dates Attended:** 05/2014 - 07/2014

Technologies

**SAP, Microsoft Office, Microsoft Visio, Microsoft SharePoint, Microsoft InfoPath**

Certifications

**Integration of Business Processes in SAP ERP 6.0 (SAP TERP10) |** Date Obtained: 05/20/2016

• Understand the fundamental business processes through modules FI, MM, CO, HCM, SD, IM, WM, and PP

• Perform integrated logistics and financial processes in R/3 Enterprise, as well as the core business transactions

Experience

**Aegis Worldwide | Chicago, IL | May 2016 – present**

*Account Executive*

• Help develop newly created Chicago office reach the end sales goal of $1.1 million as it approaches the end of the fourth year

• Individually going through a development process to create a new software program to be utilized by all offices for specific records of information entered into current system

• Contributed as an individual employee $11,039.60 in revenue for the company over a 3-month time frame

• Go through training on recruiting process for various manufacturing positions in food, steel, and automotive industries

internship

**Magna International**

 **(Magna Exteriors) | Troy, MI | May 2015 – August 2015**

*Program**Management/Quality Intern*

• Report daily to Global Director of Quality, Director of Program Management, and Manager of Global Business Processes

• Assist the international Program Management Team in creating and implementing a new global manufacturing process for new product launches within all divisions across Magna to create a more centralized organizational structure

• Assist in implementing new Product Delivery Process for Exteriors division on multiple plants across Michigan (includes facilitating trainings with General Managers, Program Managers and Cross-Functional Teams)

• Went through the RFQ process while a new software was selected for the new database of Magna Global (internship ended before implementation step of the process)

• Was included on the Executive Steering Review Committee meetings while new engineering strategies were presented for funding to President of Magna Exteriors

• Utilize SharePoint and InfoPath to expand intranet used by global company by incorporating marketing strategies and engineering best practices into the site